Approved For Release 2000/08/16 : CIA-RDP80-01826R000300150008-9

300659

INTERIM ASSIGNMENT SECTION
Progress and Accomplishments
1 January 1959 - 30 June 1959

FY-59

~~CONFIDENTIAL~~

25X9

New Employees
- Clerks
- Clerk-Typists
- Clerk Stenographers
- Miscellaneous (Other)
- Professionals
- Total . . .

Type Clearance
- Full Clearance
- Provisional Clearance
- Total . . .

Clerical Induction Section Training (OTR)

Maximum number in training for one month, all classes, (Jan.)	69
Minimum number in training for one month (March)	11
Average number in training for one month	53
Man Hours devoted to training in required skills and related subjects	6,746

Clerical Orientation (OTR)
- Total Number

25X9

Work Project Man Hours

Typing	12,343
Clerical	17,932
Total . .	30,275

Resignations

Security, medical and personal reasons	30

Minimum, Maximum and Daily Average

Minimum number of personnel for one day	31
Maximum number of personnel for one day	187
Daily average	30

Number of employees referred to Appointments Section (POD) for assignments	26

Number of employees charged against IAS slots and referred directly by the IAS to Administrative Officer, Office of Assignment

25X9

Memoranda to Pay Roll Branch certifying leave balance from other Agencies: 23

ORIGINAL CLASS 061622
☐ DECL ☒ REVW ON 2011
EXT BYND 6 YRS BY none
REASON 3d(3)

DOC 7 REV DATE 22 JUL 1981 BY 029725
ORIG COMP — OPI 32 TYPE 01
ORIG CLASS M PAGES 2 REV CLASS C
JUST 22 NEXT REV 2011 AUTH: HR 10-2

Approved For Release 2000/08/16 : CIA-RDP80-01826R000300150008-9

~~CONFIDENTIAL~~

Approved For Release 2000/08/16 : CIA-RDP80-01826R000300150008-9

From Reading File [illegible]

Approved For Release 2000/08/16 : CIA-RDP80-01826R000300150008-9

Approved For Release 2000/08/16 : CIA-RDP80-01826R000300150008-9

Memoranda to Security Control Officer (OS) requesting permission to obtain outside employment after working hours and on Saturday .. 11

Memoranda to Security Control Officer (OS) requesting permission to take outside educational courses..... 18

Bus tickets issued (approximately)..... [redacted] 25X9

Approved For Release 2000/08/16 : CIA-RDP80-01826R000300150008-9